



STUDIO SPACE APPLICATION FORM

Norton Factory Studios (NFS) is accepting applications for studio space from fine artists who are serious about pursuing their art in the professional setting of a community facility. Studios are intended for artists who are actively pursuing exhibiting their work in professional galleries. Although artists may display and sell work from their studios, the primary function of the NFS' studio space is to create art. **Studios at the Norton Factory Studios will be awarded to artists of merit as selected by a panel of jurors.**

The Norton Factory Studios is looking for artists who:

- Demonstrate a commitment to their career through an existing body of work
- Have achieved a high degree of creative ability and display obvious talent
- Are creating original art which is an original concept produced by the artist
- Show proven ability in their chosen medium through some combination of the following:
 - Participation in gallery shows
 - Professional experience
 - In the case of emerging artists, a reference from an instructor or mentor, presentation of a portfolio, and slides or photos for review.

Studios range in size from 170 sq./ft. to 1195 sq./ft. Rent includes electricity, WIFI and common area with kitchen and mess sink. Artists are responsible for their own phones and any other communication/computer connections. The building has a security system and loading dock with roll up door. An additional charge will be imposed for utility use beyond average usage and/or the installation of special equipment in a studio (e.g. electricity for kiln, special exhaust system). All studios have natural light as well as fluorescent shop lights with day lighting bulbs. Artists are responsible for any special additional lighting. It is the responsibility of each studio artist to contribute to the Norton Factory Studios in the following ways:

- Sign and comply with NFS house rules and commission policy
- 4 hours per year of volunteer time for and at the NFS
- Attend artist meetings (no more than 4/year)
- Be a part of ProArts Open Studios



Additional conditions for artists renting studios at NFS include:

- Studio space must be left in the same condition upon departure from NFS as upon arrival.
- A security deposit of one month's rent in addition to the first month's rent is due upon signature of the lease.
- Rent is due on the 1st of the month.
- Rent paid after the 10th of the month will incur a 3% penalty fee.
- Failure to pay rent will result in eviction from the studio.
- Each studio artist is offered a one-year lease.
- Artists are required to carry commercial liability and property damage insurance
- Renewal is not automatic.
- Artists may submit work to the studio review panel at the end of the one-year time.
- Artists are expected to work in their studios on a consistent and ongoing basis.
- Non-use of studio space is cause for eviction or non-renewal of lease.
- Artists have access to Norton Factory Studios 7 days a week, from 6:30 a.m. to 11:30 p.m.



APPLICATION INSTRUCTIONS

To apply for an artist studio at Norton Factory Studios:

- Complete the “Artist Application” form
- Email attachments of 10-15 pieces of representative work or include link to website or blog with images
- Submit an artist’s statement
- Enclose a current resume

Incomplete applications will not be reviewed.

Please email completed application materials to:

Monza Lui, Studio Manager

Norton Factory Studios

monza@nortonfactorystudios.com

If you have questions about the application please contact Monza Lui at: monza@nortonfactorystudios.com



ARTIST APPLICATION

GENERAL INFORMATION

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Email: _____ Phone (cell): _____
Medium(s): _____

WORKING HOURS

How many hours per week will be spent working in your studio at the Norton Factory Studios?

10-20 20-30 30-40 a.m. more p.m. more Both

WORKING HABITS

How would you describe your working style? Check all that apply

- I prefer to work alone with my door closed
- I require a quiet environment with few distractions
- I enjoy being in an environment where I can exchange ideas with other artists
- I prefer to work collaboratively with other artists
- Other _____

WAIVER STATEMENT

I understand that the Norton Factory Studios is not responsible for anything that happens to the work. I understand The Norton Factory Studios that the failure to adhere to the guidelines outlined above may disqualify my application. Application to the juried process constitutes acceptance of these conditions.

Signature

Date

Name (please print)

I AM INTERESTED IN (check all that apply)

200-300 sq./ft. 300-390 sq./ft. 660-695 sq./ft.

Sharing my space*, if yes, with _____

*Depending on the size of the space rented, an additional usage fee may apply for studio shares.